



Sun Valley Museum of Art

191 FIFTH STREET EAST, KETCHUM, IDAHO
P.O. BOX 656, SUN VALLEY, ID 83353
208-726-9491 • www.svmoa.org

Job Title: Advancement Director

The Sun Valley Museum of Art (SVMoA) seeks a dynamic, full-time Advancement Director to lead the organization's multi-faceted fundraising program. Reporting to the Executive Director, the Advancement Director will develop and implement strategies to increase philanthropic support from current and prospective donors at all levels to meet SVMoA's evolving needs. The duties include directing and coordinating all development activities related to membership, fundraising events, new sources of income, annual fund, individual and major gifts, foundations, and corporate sponsorships.

The Advancement Director manages a 3-person development team and a grant writer. As a front-line fundraiser, the Advancement Director is responsible for identifying, cultivating, soliciting, and closing gifts at multiple levels and supporting the solicitation activities of the Executive Director and Stewardship Committee of the Board. This individual will oversee and continuously improve systems and processes for donor identification, outreach, cultivation, stewardship, and gift management and reporting to ensure that the Museum meets or exceeds its fundraising goals. The Advancement Director will also support the execution of all fundraising events, including the Sun Valley Wine Auction, and provide oversight for all advancement communications and correspondence.

Our ideal candidate must be able to communicate, socialize, and cultivate a wide range of supporters and patrons, including both board members and major donors, and have strong leadership and organization skills, with the ability to manage multiple ongoing projects. As a member of the leadership team, this individual must work collaboratively across the Museum—budget management experience and exemplary written and verbal communication skills are required.

Candidates should have a genuine passion for the arts and be self-motivated, ambitious, optimistic, creative, and goal-oriented. Previous work with museums, non-profits, and academic, or cultural organizations is preferred. Experience with innovation in developing strategies and programs for cultivation and stewardship is a plus. Regular travel and occasional evening and weekend hours are required to support Museum functions and events. Bachelor's degree or equivalent combination of education and experience plus successful fundraising experience.

This is a full-time, in-person, exempt position with benefits—salary based on experience and track record.

To Apply:

Interested candidates should submit a resume and cover letter to Jennifer Wells Green, Executive Director, Sun Valley Museum of Art. All inquiries can be directed to katherines@svmoa.org.

Diversity, Equity, and Inclusion:

Sun Valley Museum of Art (SVMoA) is committed to fostering and supporting a diverse workplace, and is proud to be an equal opportunity employer. SVMoA invites applications from all qualified individuals and welcomes applications from women, members of racialized groups and visible minorities, indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any

gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. SVMoA has a clear vision: to be a workplace where a diverse mix of talented people are committed to delivering our mission of providing arts experiences for all. Sun Valley Museum of Art is an Equal Opportunity Employer.